



## HOW TO REPORT A CLAIM

Report claims to Raphael & Associates as soon after the loss as possible while information is fresh. Use any of the following methods 24 hours a day, 7 days a week:

**Telephone:** (800) 466-9165

**Internet:** <https://www.raphaelandassociates.com/as-sign-a-claim/>

**Electronic Mail:** [Lynxclaims@raphaelandassociates.com](mailto:Lynxclaims@raphaelandassociates.com)

Claims should be reported with a completed Loss Acord form. At a minimum, please include:

- Policy number
- Policyholder contact information – name, phone number, address, email
- Agent contact information – name, phone number, address, email • Detailed description of the loss

An adjuster will be assigned to the claim, and after reviewing the information provided, will make personal contact.